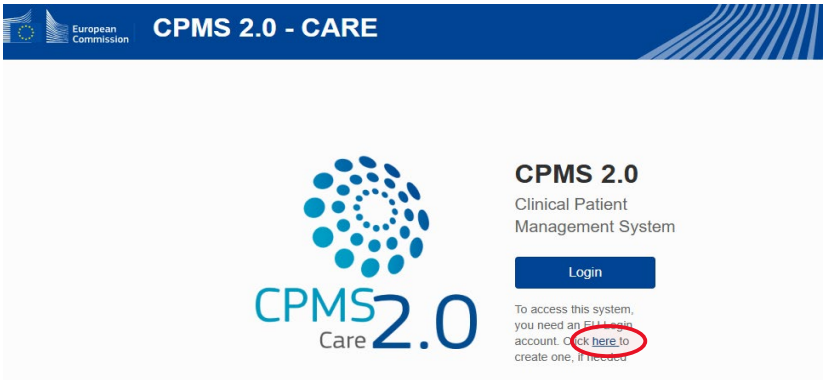
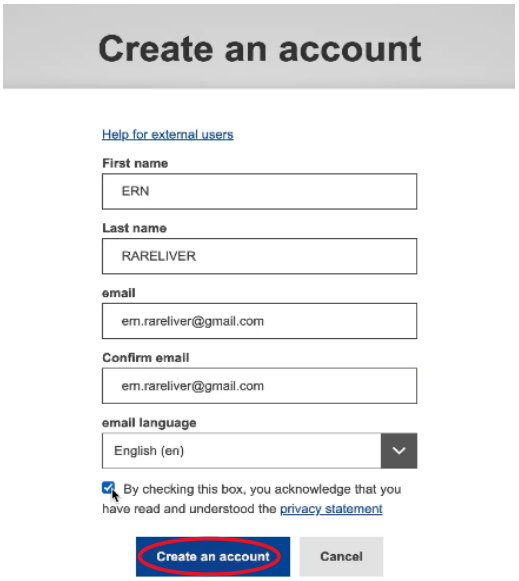
ERN RARE-LIVER_CPMS 2.0 user manual

How to create a CPMS account?
How to Add Mobile device?

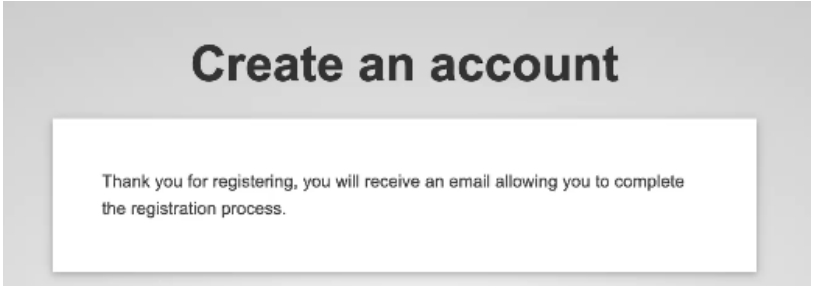
1. Create an EU Login account: https://webgate.ec.europa.eu/cas/eim/external/register.cgi



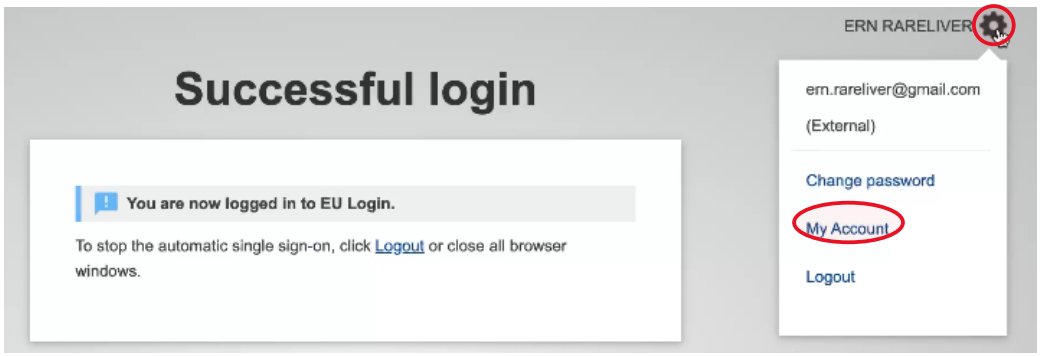
2. Add your name and email address, click on **Create an account**.



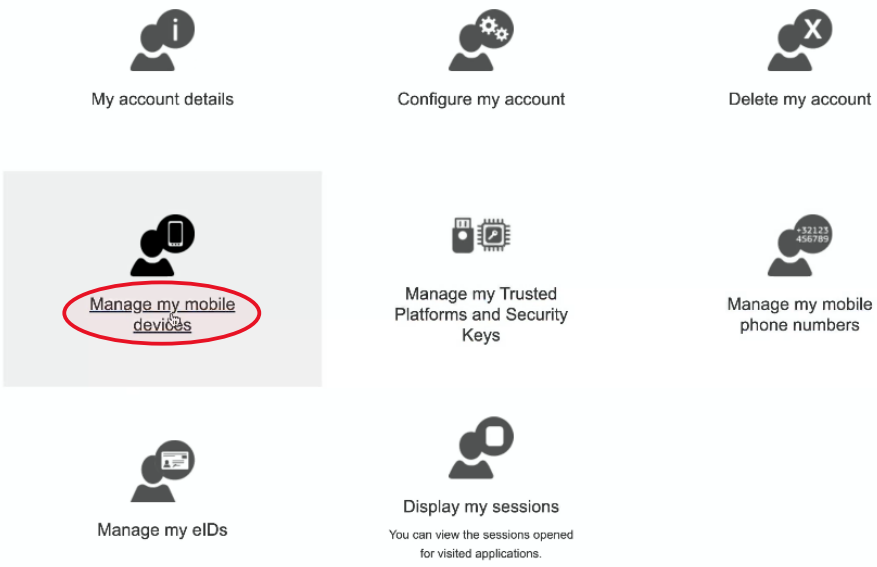
3. A registration message will appear prompting you to open your **email address to confirm registration** and add a **new password**.



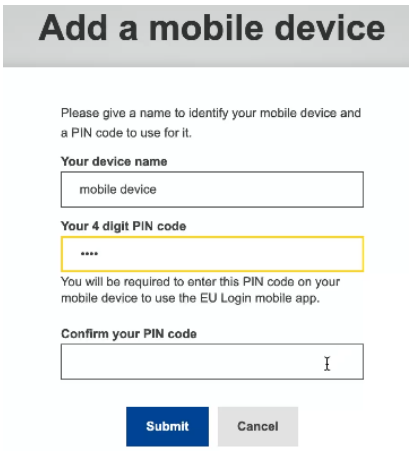
4. After inserting your new password, **Successful login** will appear. Please go to the information button top left and click '**My Account'.**



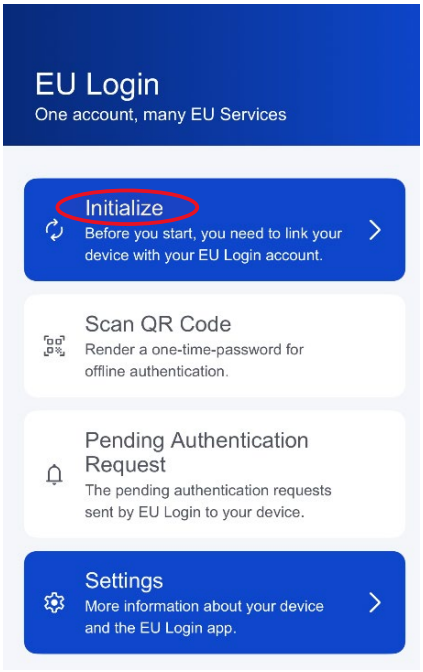
5. Next you will need to add a Mobile device for secure login authentication. Then go to **'Manage my mobile devices'**



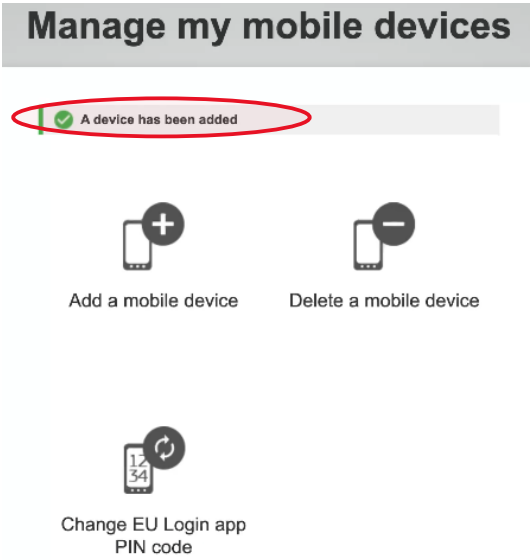
6. Click on **Add a mobile device** and include the relevant information. Please ensure to have downloaded the EU Login mobile app on your device to complete this step. And follow the steps.



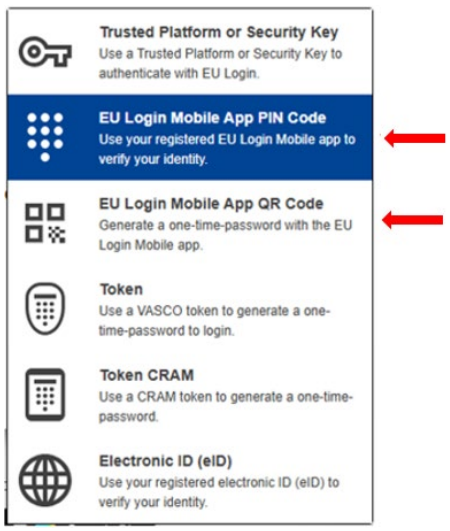
7. Click on Initialize in the EU login app and scan the QR code showing on the computer screen.

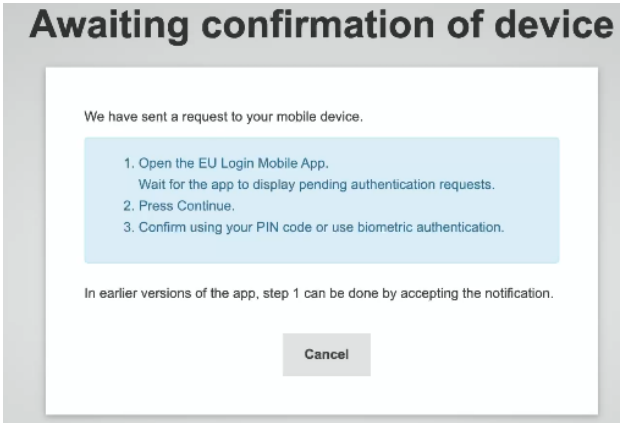


8. After adding the pin code on the EU Login app, the following notification will appear on the browser.

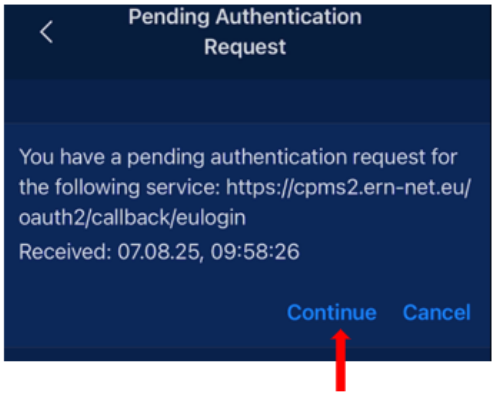


9. Open the **CPMS 2.0 page again and click login, enter password** and **open the EU Login Mobile app** installed on your phone to use Two-factor authentication from the dropdown menu. We recommend to use either of these options:
   - **EU Login Mobile App PIN Code' or**
   - **EU Login Mobile App QR Code**

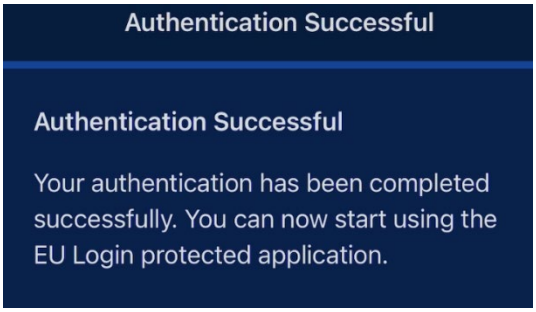




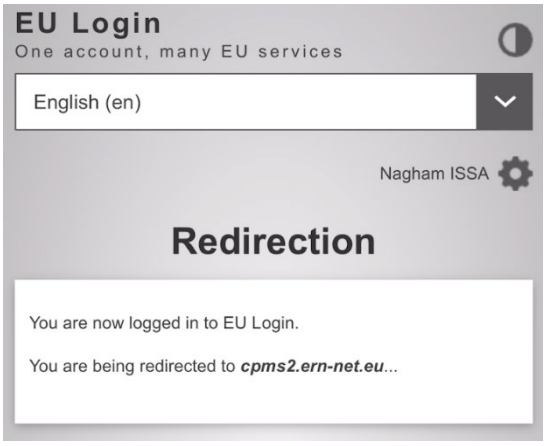
10. Please switch again to the EU Login Mobile App. Click Continue and Enter 4-digit Pin Code to obtain access to CPMS.



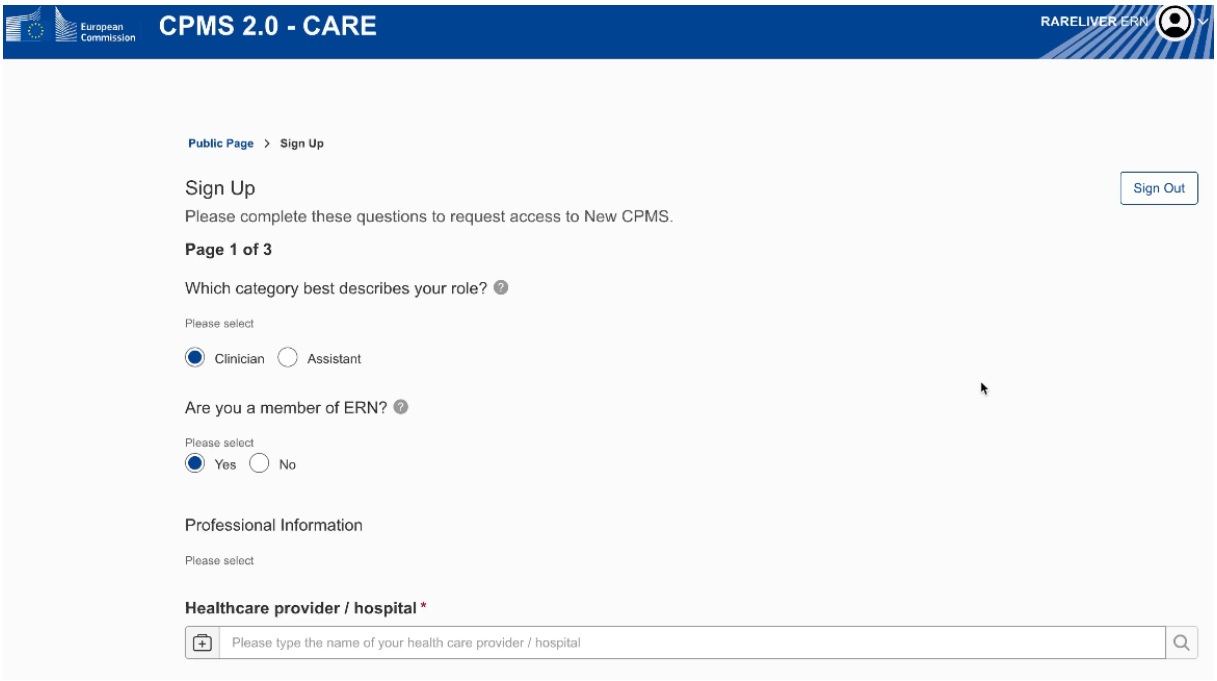
11. After successful authentication, a confirmation message will appear.



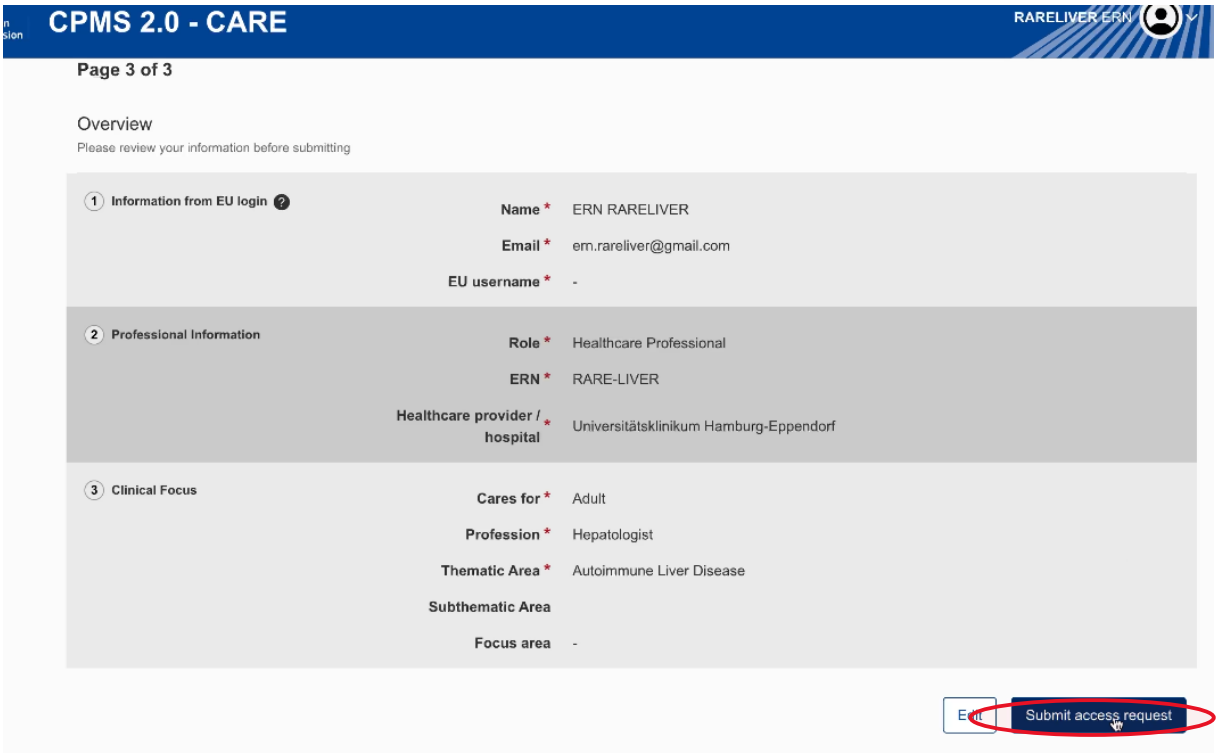
12. Following successful login, the following message will appear until you are logged in to CPMS.



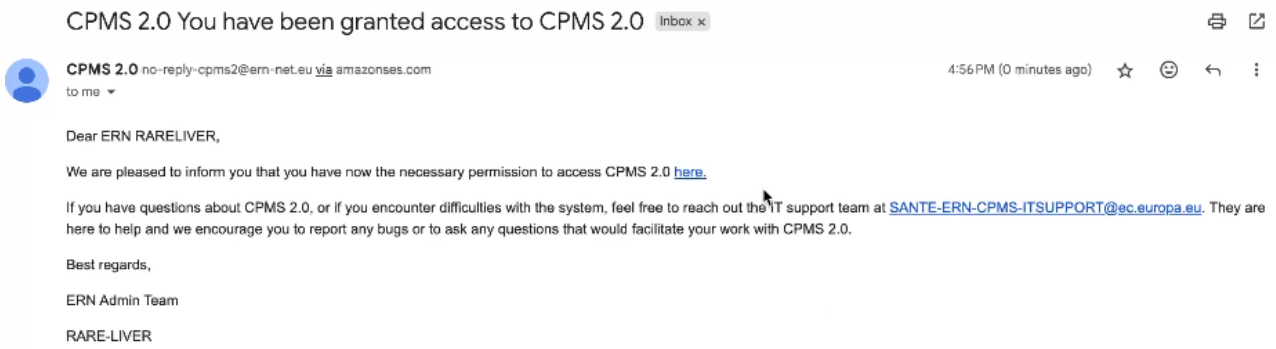
13. Since this is your first time on the system, you will be asked to provide information about your role, expertise, ERN and HCP.



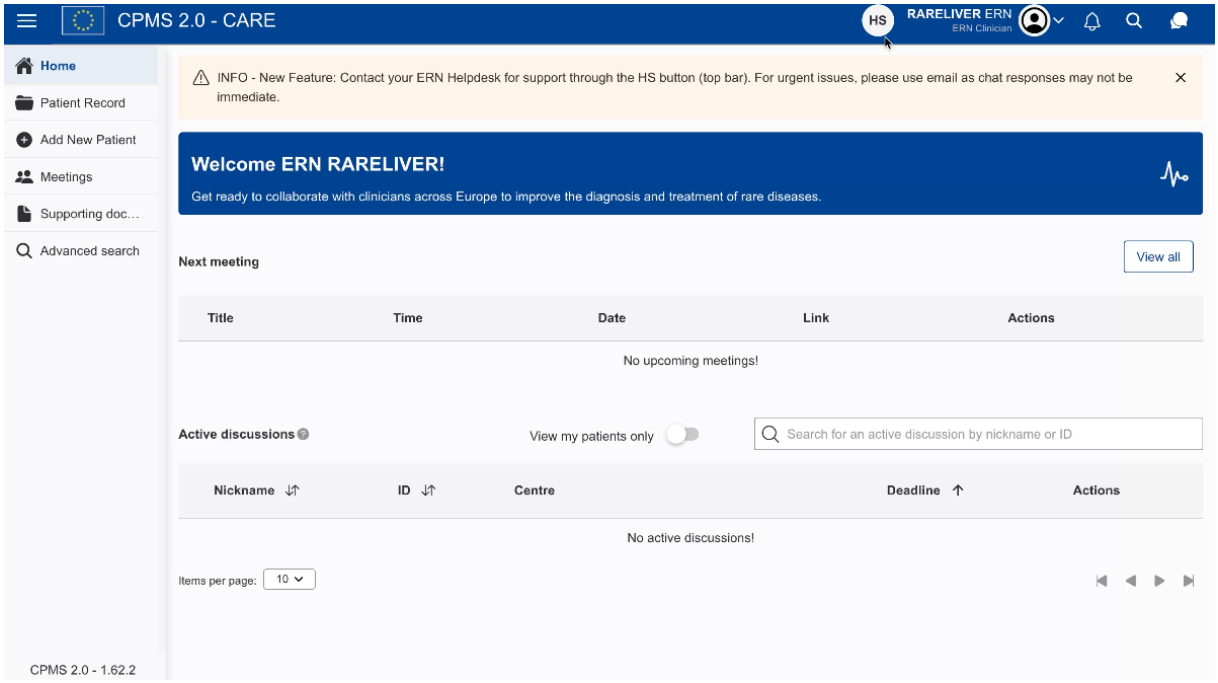
14. Once this is complete, click on S**ubmit access request.**



15. Once the request is approved by the ERN Admin, you will be notified **via email** and can access the system **using your email address and EU Login app** for authentication.



16. Display of the homepage after consenting to use the system.



Please contact ern.rareliver@uke.de for any questions or further support.